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CONFIDENTIAL

22 JUN 1981

DD/A Regis

81-1416

MEMORANDUM FOR: Deputy Director for Administration

VIA: Headquarters Claims Review Board Members

FROM:
Chairman, Headquarters Claims Review BoardSUBJECT: Proposed Revision to Recommended by
The Headquarters Claims Review Board

1. During a meeting on 23 April 1981, the Headquarters Claims Review Board (HCRB) unanimously recommended that the operating official's authority to settle claims be raised from \$100 to \$300. The Board felt this adjustment was needed due to high inflation in today's world. Operating officials would also perceive this decision as a positive signal of confidence in their judgment, thereby, in a small way raise their morale.

2. It is therefore proposed that operating officials, heads of independent offices, and chiefs of field installations be authorized to take final action on claims of \$300 or less. All claims in excess of \$300 are to be submitted to the HCRB for review and adjudication.

3. If you approve the Board's recommendation, the necessary action will be taken to change the regulation to reflect this new policy.

for

OL 1 2583

CONFIDENTIAL

SUBJECT: Proposed Revision to Recommended by
The Headquarters Claims Review Board

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NO LEGAL OBJECTION:

25X1

Legal Advisor

23 JUN 1981

Date

CONCURRENCE:

25X1

DDS&T Board Member

24 June 81
Date

25X1

NFAC Board Member

29 June 81
Date

25X1

DDO Board Member

30 June 81
Date

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DCI Board Member

1 July 81
Date

25X1

DDA Board Member

2 July 81
Date

SUBJECT: Proposed Revision to Recommended by
The Headquarters Claims Review Board

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25X1 APPROVAL:

Deputy Director for Administration

7-8-81

Date

Distribution:

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